# Job Description:

Student assistant needed for assistant directing productions and co-teaching classes at Kidz Konnection. Applicants must be comfortable with children of all ages, friendly, reliable, and responsible. Primary responsibilities include running warm-up activities and games, walking young children to the bathroom, answering questions from actors and parents during rehearsal times, and offering ideas or constructive criticism when necessary.

# Qualifications:

## All applicants MUST understand that accepting this position is a very large commitment and you are expected to be on time and present at ALL rehearsals (or classes) and show dates except for emergencies.

* No prior work experience is necessary, but experience working with children or in a theater setting is ideal.
* Should be comfortable and confident addressing the concerns of young actors during rehearsals.
* Should be willing to run and participate in group games and warm-up exercises.
* Must be 16 years of age or older. Preferably within the last two years of high school or in college.
* Must be punctual and present at all rehearsals
* Absolutely MUST be present at all tech week rehearsals. NO EXCEPTIONS.

## Application Directions:

* A resume is not required for this application, but if you have one feel free to attach it. If you choose to attach a resume, please include all work experience, awards, community service, leadership, extra-curricular activities, theater experience, and any special skills you believe to be relevant.
* You are not required to have any references, but you are allowed to have up to three. If you choose to include references please list their full name, e-mail, and relation to you in the space provided below. Your references do not need to provide a recommendation letter, but if you have one, you may attach it to this application. Family members may NOT be used as references.
* Please fill out the following information sheet and answer the 2 questions on the last page. Your answers may be typed or written. If you choose to write any part of this application, please print legibly.

References:

|  |  |  |
| --- | --- | --- |
| Name: | E-mail: | Relationship to Applicant: |
|  |  |  |
|  |  |  |
|  |  |  |

**\*\*Please note: References *may* be contacted but do not need to write a recommendation letter.\*\***

**Applicant Information**

**Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth: \_\_\_ / \_\_\_ / \_\_\_\_\_**

**Name of high school or college you are currently enrolled in: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Current Class Year: \_\_\_\_\_\_\_ Current Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Cell/ Local Number: \_\_ \_\_ \_\_ - \_\_ \_\_ \_\_ - \_\_ \_\_ \_\_ \_\_ E-Mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**What is the best way to reach you? (Check all that apply)**

**Text Message \_\_\_\_ Phone Call \_\_\_\_ E-mail\_\_\_\_\_ Other (Please Specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Are you interested in co-directing/ co-teaching a specific program or class that we offer? (Please check all that apply)**

**\_\_\_\_\_ Friday Night Live Kidz (Improv Troupe) 5-9 y/o**

**\_\_\_\_\_ Friday Night Live Teens (Improv Troupe) 12+ y/o**

**\_\_\_\_\_ Beginner Acting 5+ y/o**

**\_\_\_\_\_ Advanced Acting 12+ y/o**

**\_\_\_\_\_ Hip Hop 7+ y/o**

**\_\_\_\_\_ Musical Theater Audition 7+ y/o**

**\_\_\_\_\_ SACtor Ghostwalk 12+ y/o**

**\_\_\_\_\_ Fall Mainstage**

**\_\_\_\_\_ Winter Mainstage**

**\_\_\_\_\_ Spring Mainstage**

**\_\_\_\_\_ Summer Jr. Musical**

**\_\_\_\_\_ Summer Family Theater**

**\_\_\_\_\_ Summer Shakespeare**

**\*\*Note: We may not need help with every program that we offer. Your placement will primarily depend on your schedule and where we need you most.\*\***

**Are you interested in working with a specific age group? (Please check all that apply)**

**\_\_\_\_\_ Tiny Thesbians (Grade K-3 actors in training)**

**\_\_\_\_\_ Kidz Konnect Jr. Actors (Grade K-3 beginning actors)**

**\_\_\_\_\_ Kidz Konnect Actors (Grades 4-12 intermediate actors)**

**\_\_\_\_\_ SACtors (Grade 6+ advanced actors)**

**\*\*Note: We may not need help with every age group listed. Your placement will primarily depend on your schedule and where we need you most.\*\***

**If selected, when are you available to begin work? (Please check all that apply)**

**\_\_\_\_\_ Fall Season (Sept-Dec)**

**\_\_\_\_\_ Winter Season (Jan-Mar)**

**\_\_\_\_\_ Spring Season (Apr-Jun)**

**\_\_\_\_\_ Summer Season (Jun-Aug)**

**\*\*Note: We may not need help with every season. Your placement will primarily depend on your schedule and where we need you most. Applications for the 2015-2016 Fall – Summer Seasons will be available in July 2015.\*\***

**Legal/ Student Conduct Information**

Please respond to the following questions. **If your response to any of these questions is “Yes” please attach a written (or typed) explanation of that item.**

*Have you ever been convicted of a criminal offense other than a minor traffic violation or are there criminal charges pending at this time?* Yes\_\_\_\_ No\_\_\_\_

*Have you been suspended or expelled from school within the last 2 years or are you currently suspended or expelled from school?* Yes\_\_\_\_ No\_\_\_\_

**Additional Questions**

**How did you find out about Kidz Konnection? (Please check all that apply)**

**Social Media \_\_\_\_\_ Brochures \_\_\_\_\_ Posters \_\_\_\_\_ Friends/ Family \_\_\_\_\_\_ Newspaper/ Online Media \_\_\_\_\_\_**

**Website \_\_\_\_\_ Other theater companies/ directors \_\_\_\_\_ Other (Please Specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**How did you find out about this internship opportunity? (Please check all that apply)**

**Social Media \_\_\_\_\_ Brochures \_\_\_\_\_ Posters \_\_\_\_\_ Friends/ Family \_\_\_\_\_\_ Newspaper/ Online Media \_\_\_\_\_\_**

**Website \_\_\_\_\_ Other theater companies/ directors \_\_\_\_\_ Other (Please Specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please respond to the following questions in 1-2 paragraphs on a separate page or type in your responses either here or in a separate word document:**

1. **Why do you believe that you would be a good fit for this position?**
2. **How will you benefit from this position?**

**If there is anything else you would like us to be aware of please attach another page of additional information to this application. If you do not have a flexible schedule, please attach your schedule and any other commitments you may have.**

**Typed applications can be e-mailed to kidzkonnectionct@gmail.com or printed and mailed or delivered to 16 W. Main St. Clinton, CT 06413. Written applications can be mailed or delivered to 16 W. Main St. Clinton, CT 06413. If you have any further questions or concerns don’t hesitate to call (860) 227-2363 or e-mail** [**kidzkonnectionct@gmail.com**](mailto:kidzkonnectionct@gmail.com)**.**

**\*\*Please Note: Hours and payment will be determined after candidates are selected for the position.\*\***

The information supplied in this application is correct to the best of my knowledge. I understand that intentionally providing any false information could result in the rejection of my application and/or rescinding of an offer of employment or contract.

Fostering growth and learning in a judgment-free environment is central to the mission of Kidz Konnection. Kidz Konnection seeks individuals who are eager to join us in our commitment to build confidence and creativity in youth to create the leaders of tomorrow. Kidz Konnection does not discriminate on the basis of race, religion, color, gender, age, sexual orientation, national or ethnic origin, veteran status, or disability.

Applicant’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_